

Contribution Rules for the Journal of the Geodetic Society of Japan

The Geodetic Society of Japan

- 1 The Journal of the Geodetic Society of Japan (named "the Journal" hereafter) is the publication of the Geodetic Society of Japan (named "the Society" hereafter) containing manuscripts on geodesy and its related research field written in either Japanese or English, and the Society activities.
- 2 (Authorship) Members of the Society can contribute to the Journal. In a multi-authored manuscript, the first author and the corresponding author should possess the Society membership. Non-members of the Society can be acceptable under the approval of the Editorial Committee (named "the Committee" hereafter).
 - 2.1 Coauthors are those who make substantial contribution to the submitted manuscript.
 - 2.2 All the coauthors should agreed on the content of the submitted manuscript.
 - 2.3 The corresponding author should be identified for the submitted manuscript.
 - 2.4 Contribution of each coauthor of the Original paper and Letters to the Editor should be clearly shown on the submission form.
- 3 (Manuscript types) The Journal publishes "Original papers", "Letters to the Editor", "Memorial papers for Tsuboi Prize", "Technical reports", "Database, Documentation and Data Paper", "Review papers", "Tutorials", "Reports", "IUGG/IAG reports", "Book reviews and Introductions", and "Forum". Other articles can be published under the approval of the Committee.
 - 3.1 "Original papers" are original research results in geodesy that have not been either published in or submitted to other refereed journals regardless of their languages.
 - 3.2 "Letters to the Editor" are a brief report of original research same as the Original papers, aiming at prompt publication.
 - 3.3 "Memorial papers for Tsuboi Prize" are contribution from the Tsuboi Prize winners, summarizing their awarded achievements.
 - 3.4 "Technical reports" are contributions to the advancement of technology including the introduction to the measurement instruments, observation methodology, software, expansion of the mathematical formula, and so on, which have not been either published or submitted to other refereed journals regardless of their languages.
 - 3.5 "Database, ~~and~~ Documentation and Data Paper" are reports of the systematic gathering, arrangement, and classification of the data, records, literature etc. related with geodesy for research interests. It should include information such as who acquired the data, the method, the time period, and the location of the acquisition.
 - 3.6 "Review papers" are reviews in a specific topic of geodesy with an objective scope based on broad materials.
 - 3.7 "Tutorials" should be explanation or guidance concerning a beneficial subject for the Society members, including the development of the educational methodology.
 - 3.8 "Reports" should be concerned with meetings, conferences, symposiums and so on related with geodesy.
 - 3.9 "IUGG/IAG reports" include the national report prepared for the IUGG assembly and reports of the assemblies of IUGG and IAG to the Society members.
 - 3.10 "Book Review and Introduction" provides updated information on books, papers, academic meetings, instruments,

software and so on.

3.11 “Forum” is to carry opinions and discussions by the Society members regarding geodesy for open discussion. It is also used for comments and the correction to the published papers, and discussion on the strategy of the Society.

4 (Society activities) The Society activities are the reports, correspondences, and information on the management of the Society, as well as the information on the activities of the other societies related to the Society.

5 (Manuscript preparation) The contributor should prepare a manuscript according to the Writing Guides for Contributors to the Journal shown in the Journal or in the web page of the Society. Manuscripts that do not follow the Contribution Rules or the Writing Guides can be returned without a review for correction.

6 (Manuscript submission) The contributor should submit electronic files of a manuscript to the e-mail address designated by Editor-in-Chief. The contributor should fill the submission form and send it with the manuscript. The submission form can be downloaded from the web page.

7 (Review and revision) The Committee decides the adoption or rejection of manuscripts contributed to the Journal based on the opinions of referees.

7.1 The Committee may request the corresponding author to revise the manuscript. If the revised manuscript is not submitted within six months after the review report, the Committee may regard the manuscript to be withdrawn.

8 (Proofreading) The first proofreading is done by the corresponding author. Further proofreading is done by the Committee. It is not allowed to make changes of the content in the proofreading. The corresponding author should return the result within 5 days.

9 (Manuscript lengths and page charges)

9.1 Original papers should be, in principle, limited to 10 printed pages. The length of a paper is strictly limited to 40 pages in any case. Memorial papers for Tsuboi Prize should be limited to 18 printed pages. Technical reports, Review papers, and Tutorials are limited to 10 printed pages. Letters to the Editor are limited to 4 printed pages. Database, ~~and~~ Documentation, and Data Paper are limited to 40 printed pages. Reports are limited to 2 printed pages. Book Review and Introduction is limited to one printed page. There is no page limitation for IUGG/IAG reports.

9.2 The Page Charge for manuscripts within the page limit is free for the Society members. Extra pages and non-member contribution are charged. Under special conditions, however, the charge can be reduced with the approval of the Committee.

9.3 The Council of the Society determines the amount of the Page Charges.

9.4 No page charge is applied for manuscripts invited by the Committee.

9.5 The author should be charged for the actual expense of color printings and special illustrations (fold-outs, coated papers and so on).

10 (Online publication in J-STAGE) Manuscripts published in the Journal are also published online in J-STAGE.

11 (Electronic supplements) The authors can attach electronic supplements with their submitted manuscript and publish them on J-STAGE and/or J-STAGE DATA.

12 (Invited manuscripts) For the papers asked by the Committee to the non-member of the Society, the Society may pay the determined fee.

- 13 (Copyright) The authors are deemed to agree that all copyrights to articles printed in the Journal are transferred to the secretariat of the Society. In principle, the same shall also apply to electronic supplements. This does not preclude the authors' right to copy and reproduce the contents, or to use them in their own web pages for non-commercial purposes.
- 14 (Corrections and retractions) The authors who find errors in their manuscript published in the Journal can report the Committee to make corrections or retraction. The Committee reports the correction or the retraction on the Journal. For manuscripts published online in J-STAGE and related electric supplements on J-STAGE and/or J-STAGE DATA, a postscript is added about the correction or the retraction.
- 15 (Prohibition of misconduct) The committee strictly prohibits all the misconduct such as duplicate publication, fabrication, falsification, and plagiarism.
- 15.1 On recognition of misconduct, the Committee can cancel the published manuscript. The Committee reports the cancellation on the Journal. For the manuscript published in J-STAGE, a postscript is added about the cancellation.
- 15.2 When there is a legal infringement on rights of others by a manuscript with misconduct, the Committee can suspend publication of the online manuscript in J-STAGE and related electric supplements on J-STAGE and/or J-STAGE DATA by adding a postscript of reason.
- 16 These Rules can be corrected by the Council of the Society.

Appendix These Rules above are applied to the publications of the Journal of Volume 68, Number 1 and thereafter. Clauses 14, 15, and 16 are applied to all the publication starting from Volume 1, Number 1.

(The Rules above were corrected at the Council of the Society on May 30, 2024.)

Notes: In the sentences of the Clause 9.3 above, the Page Charge of "charged to the non-members of the Society" is 2,000 Yen per page and that of "a mandatory Excessive Paper Length Charge" is 8,000 Yen per page for both members and non-members of the Society. In the sentences of the Clause 12 above, the price of reprints is calculated by multiplying the unit price (5 Yen for Black-and-white, 10 Yen for Color), the number of pages, and the number of excess copies. In the sentences of the Clause 13 above, the fee of "the determined fee" is 5,000 Yen per page.